

**MINUTES OF MEETING
COPE’S LANDING COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Cope’s Landing Community Development District held a Regular Meeting on May 2, 2023 at 1:30 p.m., or immediately following adjournment of Arbors Community Development District Meeting, scheduled to commence at 1:00 p.m., at 14785 Old St. Augustine Road, Suite #300, Jacksonville, Florida 32258.

Present at the meeting were:

John Gislason
Anthony Sharp
Mark Dearing

Chair
Assistant Secretary
Assistant Secretary

Also present were:

Ernesto Torres
Katie Buchanan (via telephone)
Kyle Magee (via telephone)
Vince Dunn (via telephone)

District Manager
District Counsel
Kutak Rock LLP
Interim District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 1:33 p.m. Supervisors Gislason, Sharp and Dearing were present. Supervisors Porter and Teagle were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2023-36,
Ratifying and Approving Certain Board
Actions Taken at Duly Advertised Meetings
and Hearings of the Board of Supervisors
Held on April 4, 2023**

Mr. Gislason presented Resolution 2023-36.

On MOTION by Mr. Dearing and seconded by Mr. Sharp, with all in favor, the Resolution 2023-36, Ratifying and Approving Certain Board Actions Taken at Duly Advertised Meetings and Hearings of the Board of Supervisors Held on April 4, 2023, was adopted.

FOURTH ORDER OF BUSINESS

Administration of Oath of Office to Elected Supervisors (the following will be provided in a separate package)

Mr. Torres, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Gislason, Mr. Sharp and Mr. Dearing. The Supervisors were familiar with the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Chapter 190, Florida Statutes**
- D. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- E. Form 8B: Memorandum of Voting Conflict**

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-37, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Gislason presented Resolution 2023-37. He voiced his opinion that the proposed Fiscal Year 2024 budget appears to be in line with the anticipated expenditures.

On MOTION by Mr. Dearing and seconded by Mr. Sharp, with all in favor, Resolution 2023-37, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for July 11, 2023 at 1:30 p.m., at 14785 Old St. Augustine Road, Suite #300, Jacksonville, Florida 32258; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2023

This item was addressed below.

SEVENTH ORDER OF BUSINESS**Approval of April 4, 2023 Public Hearings
and Regular Meeting Minutes**

On MOTION by Mr. Dearing and seconded by Mr. Sharp, with all in favor, the April 4, 2023 Public Hearings and Regular Meeting Minutes, as presented, were approved, and the Unaudited Financial Statements as of March 31, 2023, were accepted.

EIGHTH ORDER OF BUSINESS**Staff Reports****A. District Counsel: Kutak Rock LLP**

Ms. Buchanan stated that the bond Certificate of No Appeal is pending.

B. District Engineer (Interim): Dunn & Associates, Inc.

The Contractor Contract Assignment documents were formalized and transmitted to Ms. Buchanan.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: June 6, 2023 at 1:30 PM**

- **QUORUM CHECK**

The next meeting will be June 6, 2023, unless cancelled.

NINTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

TENTH ORDER OF BUSINESS**Public Comments**

No members of the public spoke.

ELEVENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Dearing and seconded by Mr. Sharp, with all in favor, the meeting adjourned at 1:39 p.m.

A handwritten signature in blue ink, appearing to read "Eustace J. Jones", written over a horizontal line.

Secretary/Assistant Secretary

A handwritten signature in blue ink, appearing to read "John M. [unclear]", written over a horizontal line. The signature is stylized with a large loop at the bottom.

Chair/Vice Chair